



Ketel Thorstenson, LLP

Certified Public Accountants/Business & Personal Consultants

Automatic Bill Payment Plan

Authorize regular scheduled payments to be made from your checking/savings account. Then, just sit back and relax. Your payments will be made electronically. The authority you give to charge your account will remain in effect until you notify us in writing to terminate the authorization.

SAVE MONEY AND TIME

No checks, no stamps, no more trips to the post office, and one less bill to complete. And this service is free to all Ketel Thorstenson customers.

DEPENDABLE AND CONVENIENT

Eliminates possibility of late charges. Payments are always made on the due date, without any extra work on your part.

Fill out the account information below and attach an unsigned, voided check. Return the completed form (and check) to: Ketel Thorstenson, 810 Quincy St., Rapid City, SD 57701

Name on KTTLP Account		
Address		
City	State	Zip
Account Number (office use only)		

If you need assistance, please call our office at 605-342-5630

Electronic Fund Transfer (EFT)

Authorization agreement for automatic checking or savings payment: Upon approval, I authorize Ketel Thorstenson, LLP (KTTLP) and the below listed financial institution to initiate variable entries to my checking or savings account for scheduled payment of an amount based upon the KTTLP services I have requested. This authority will remain in effect until I notify KTTLP or my bank in writing to cancel it 7 days before my account is charged. The effective date of the payment transfer will be the 25th of each month services are invoiced. Invoices dated after the 10th of the month will be withdrawn the following month. If for any reason the transfer is rejected, you will be responsible for submitting payment. A returned items fee of \$6.50 will apply. A service charge will be added to past due amounts calculated at 1.5% per month.

Name of Financial Institution		
Billing Address		
City	State	Zip
Checking Account Number	Routing Number	
Signature	Date	